

ONEIDA NATION OF THE THAMES

ONEIDA ADMINISTRATION OFFICE
2212 ELM AVENUE, RR #2
SOUTHWOLD, ONTARIO
N0L 2G0



TELEPHONE: (519) 652-3244

FAX: (519) 652-2930

JOB POSTING

Position: Educational Assistant(s)
Division: Life Long Learning/Standing Stone School
Hours: 35 hours per week, 8:30a.m.–4:00p.m., Monday–Friday

Term: Permanent Full-Time
Salary: As per approved salary grid

Posting Date: February 1, 2024

Closing Date: February 14, 2024 at 4:30p.m.

JOB SUMMARY:

Oneida Nation of the Thames is a First Nations Settlement located near the City of London, Ontario. Standing Stone School offers FDK through Grade 6 programming for approximately 190 students.

Reporting to the Principal of Standing Stone School, the **Educational Assistant** will provide one-on-one or group educational, socio-emotional, or mental health supports. The Educational Assistant will also assist in application of specialized environments and learning strategies for those students requiring varying levels of additional support.

All assignments are based on student needs, including daily supervision schedules. Educational Assistant positions may rotate through the school to meet the needs of students in multiple groupings and in a variety of grade levels.

QUALIFICATIONS:

1. Post-Secondary Diploma in Early Childhood Education, Child and Youth Worker, Developmental Service Worker, Social Service Worker, Educational Assistant or completion of a related diploma program.
OR
2. 3 or 4-year University Degree in Child Development, Sociology, Psychology or a related discipline.
3. Significant related work experience **and/or** specialized training specific to the needs of the identified student(s); i.e., sign language, applied behaviour analysis, Indigenous land-based learning strategies.
4. Must be able to perform the essential physical duties of the position which may include toileting, lifting, transferring and personal care.

MANDATORY DOCUMENTATION WITH APPLICATION:

1. Cover Letter – **must address the qualifications outlined.**
2. Resume.

REQUIREMENTS PRIOR TO STARTING EMPLOYMENT

1. The successful candidate must submit a recent (completed within a 6-months timeframe) vulnerable sector CPIC, **at own expense.**
2. The successful candidate must submit a copy of applicable educational qualifications (certificates, diplomas, degrees, etc.).
3. The successful candidate must submit other documentation deemed relevant.

Submit all mandatory documentation to hr.recruitment@oneida.on.ca.

- Late applications will not be accepted.
- All applications will be screened according to the above qualifications, including a full and complete application as requested.
- **Only those selected for interview will be contacted.**
- A registered member of a First Nation as per Section 16(1) of the Human Rights Act, is preferred.
- Oneida Nation is committed to workplace diversity and provides accommodations to applicants with disabilities throughout our hiring process. If you require accommodations, please contact Human Resources.

To request a full job profile, contact the Human Resources Department at 519-652-3244 ext. 827 or by email hr.recruitment@oneida.on.ca.