



Indigenous Recruitment and Community Relations Advisor (FNC 41071)
Institute of Indigenous Learning

Location: London

Employment Group: Support

Hours: 35 hours per week. Monday to Friday 8:30 a.m. to 4:30 p.m. On occasion, may need to work weekends and evenings as required. This position is subject to averaging of hours.

Pay Details: \$38.01 per hour

Closing Date: September 29, 2023

Working at Fanshawe College

Fanshawe College is committed to the principles of hybrid work and may offer this option to employees whose work can be performed in an alternate location, without adverse impact to the operations of the College, inclusive of our Student and Staff experience. Confirmation of hybrid work options available to you will be clarified upon hire and may be subject to change based on the duties required of your position. Successful candidates will be required to perform work within Ontario and must be available to work on campus, as required.

Note: This is a full-time Support position (35 hours per week).

Duties: Modeling an Indigenous perspective, the Indigenous Recruitment and Community Relations Advisor is responsible for engaging with prospective Indigenous students, current students, local First Nation communities and Indigenous organizations to encourage and support participation in post-secondary education. The incumbent develops and maintains relationships with these communities and organizations.

QUALIFICATIONS

- Post-secondary 3-year diploma/degree preferably in Human Services, Business, Corporate Communications, Marketing or related discipline
- Minimum 3 years' experience working with Indigenous students or communities, preferably in an educational setting
- An equivalent combination of education and/or experience may be considered; preference will be given to applicants meeting the education requirements
- Experience with design and delivery of programs/ resources for Indigenous people
- Experience working and communicating across cultures, and modeling an Indigenous worldview
- Applicants should have lived experience as a First Nation, Metis or Inuit person in Canada and have knowledge of First Nations communities and the Indigenous experience in post-secondary settings
- Valid driver's license and ability to travel extensively to visit students within 2.5 hours of the campus
- Strong organizational skills, time management skills and attention to detail
- Ability to multi-task and work independently
- Excellent verbal and written communication skills

While transcripts are not required for the interview, they are mandatory prior to any offer of employment.

How to Apply:

For more information and how to apply, please visit the Fanshawe College website at: <https://jobs.fanshawec.ca/>

We thank all applicants for their interest; however, only those chosen for an interview will be acknowledged.

Fanshawe College is an equal opportunity employer. We are committed to equity, value diversity, and welcome applicants from diverse backgrounds.

Fanshawe College provides accommodations to job applicants with disabilities throughout the hiring process. If a job applicant requires an accommodation during the application process or through the selection process, the hiring manager and the Recruitment Coordinator leading the recruitment will work with the applicant to meet the job applicant's accommodation needs.