

ONEIDA NATION OF THE THAMES

ONEIDA ADMINISTRATION OFFICE
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JOB POSTING

Position: Medical Transportation Van Driver (2 positions) **Term:** Permanent Part-Time
Division: Health/Medical Transportation **Salary:** \$20.00 per hour
Hours: Hours vary based on client medical appointments, between Monday – Saturday, 6:00a.m. to 11:00p.m.

Posting Date: January 22, 2024

Closing Date: February 2, 2024 at 4:30p.m.

JOB SUMMARY:

Reporting to the Medical Transportation Coordinator, the Medical Transportation Van Driver works as part of the Medical Transportation team providing safe, courteous and timely transportation for clients of the program. This position assists clients to and from health facilities in London and surrounding areas.

QUALIFICATIONS:

1. A minimum of two (2) years driving experience with a valid Class G driver's license, **required**.
2. Patient transportation experience, **preferred**.
3. Must have a clean driver's abstract.
4. Must have a valid First-Aid/CPR certificate.

MANDATORY DOCUMENTATION WITH APPLICATION:

1. Cover Letter – **must address the qualifications outlined**.
2. Resume.

REQUIREMENTS PRIOR TO STARTING EMPLOYMENT:

1. The successful candidate must submit a recent (completed within 6-months) vulnerable sector CPIC, **at own expense**.
2. The successful candidate must submit a copy of a valid Class G driver's license and recent (completed within 6-months) driver's abstract, **at own expense**.
3. The successful candidate must submit a copy of applicable educational qualifications (certificates, diplomas, degrees, etc.).

Submit all mandatory documentation to hr.recruitment@oneida.on.ca.

- Late applications will not be accepted.
- All applications will be screened according to the above qualifications, including a full and complete application as requested.
- **Only those selected for interview will be contacted.**
- A registered member of a First Nation as per Section 16(1) of the Human Rights Act, is preferred.
- Oneida Nation is committed to workplace diversity and provides accommodations to applicants with disabilities throughout our hiring process. If you require accommodations, please contact Human Resources.

To request a full job profile, contact the Human Resources Department at 519-652-3244 ext. 827 or by email hr.recruitment@oneida.on.ca.