

ONEIDA NATION OF THE THAMES

ONEIDA ADMINISTRATION OFFICE
2212 ELM AVENUE, RR #2
SOUTHWOLD, ONTARIO
N0L 2G0



TELEPHONE: (519) 652-3244

FAX: (519) 652-2930

JOB POSTING

Position: Prevention Services Manager
Division: Social Services/Prevention
Hours: 40 hours per week, 8:30a.m. – 4:30p.m., Monday – Friday, flexible to work some evenings and weekends

Term: Permanent Full-Time
Salary: Competitive salary range

Posting Date: March 5, 2024

Closing Date: March 18, 2024 at 4:30p.m.

JOB SUMMARY:

Reporting to the Director of Social Services, the **Prevention Services Manager** is responsible to coordinate the delivery and reporting of the Community Support Services and Prevention Family Preservation Programs to Oneida Nation of the Thames members and surrounding community. This position will develop and maintain liaison with key programs and services to develop programming and support services necessary to ensure the full continuum of prevention services are available.

The Prevention Services Manager will lead, support and guide teams to provide services while monitoring and evaluating the programs on a consistent basis.

QUALIFICATIONS:

1. Bachelor of Social Work Degree or equivalent.
OR
2. Minimum requirement of a college diploma in Human Services.
3. Two (2) years' experience coordinating and/or managing social programs and services.
4. One (1) year direct service experience with children and families.
5. Experience working with First Nations people, organizations, and communities.
6. Case management experience is preferred.
7. Valid Class "G" Ontario driver's license and use of company vehicle required.

MANDATORY DOCUMENTATION WITH APPLICATION:

1. Cover Letter – **must address the qualifications outlined.**
2. Resume.

REQUIREMENTS PRIOR TO STARTING EMPLOYMENT:

1. The successful candidate must submit a recent (completed within a 6-month timeframe) vulnerable sector CPIC, **at their own expense.**
2. The successful candidate must submit a copy of a valid Class "G" Ontario driver's license and recent (completed within a 6-month timeframe) driver's abstract, **at their own expense.**
3. The successful candidate must submit a copy of applicable educational qualifications (certificates, diplomas, degrees, etc.).

Submit all mandatory documentation to hr.recruitment@oneida.on.ca.

- Late applications will not be accepted.
- All applications will be screened according to the above qualifications, including a full and complete application as requested.
- **Only those selected for interview will be contacted.**
- A registered member of a First Nation as per Section 16(1) of the Human Rights Act, is preferred.
- Oneida Nation is committed to workplace diversity and provides accommodations to applicants with disabilities throughout our hiring process. If you require accommodations, please contact Human Resources.

To request a full job profile, contact the Human Resources Department at 519-652-3244 ext. 827 or by email

hr.recruitment@oneida.on.ca.

"People of the Standing Stone"

www.oneida.on.ca