



Job Posting

Chippewas of the Thames First Nation is accepting applications for the position of:

HEALTH SERVICES MANAGER

Term: 6 month contract with possibility for extension

Start Date: Immediate

Salary: Dependent on Qualifications and Experience

Reports to: Health Director

Posting Date: August 12, 2024.

Closing Date: September 3, 2024, at 4:00 p.m. – late submissions will not be accepted.

SUMMARY:

The Health Services Manager is responsible for employing determinants of Health as indicated by the Federal Government, as outlined in the Comprehensive Community Plan and in consideration of the strategic plan and vision as determined by Leadership of Chippewa of the Thames and Health Committee. The Health Services incorporates First Nation Cultural components such as the Holistic Healing model (emotional, spiritual, physical and mental wellness), Ojibway language and culture into all programming, service delivery and work with individuals. The Health Services Manager will focus on prevention through early intervention, surveillance, effective and coordinated responses to mental health through the implementation of the plan along with the provision of appropriate services and referrals for individuals, groups and families.

SCOPE:

The Health Services Manager oversees the day-to-day administration duties within a complex multidisciplinary team setting, pertaining to the health and wellness of the Chippewa of the Thames First Nation Community. The Health Services Manager adheres to the Health Centre's Accreditation Operational Policies and Procedures Manual, Chippewas of the Thames First Nation Personnel Policy and Procedures Manual, COTTFN Financial Regulations, and COTTFN Finance Administrative Law. The Health Services Manager supports, assists, and promotes the vision, mission and philosophy of the Chippewa of the Thames Health Center, and overall vision of the Chippewa of the Thames First Nation. The Health Services Manager participates in the initiatives identified in the comprehensive community plan and the community story and adapts to the ongoing needs of Chippewa of the Thames First Nation. The Health Services Manager is part of a multidisciplinary team and a broader network of supports which includes treatments centers, mental health crisis intervention and other community-based services as well as links with federal and provincial governments.

Qualifications:

- Diploma in Health Services Management and Administration from an accredited College or University
- Minimum 5 years' experience in Health Services Management and Administration
- 3 years' supervisory experience managing individuals and teams.





- Must possess excellent soft skills such as leadership, adaptability, work ethic, motivation, negotiation, interpersonal communication, listening, time management, empathy, teamwork, conflict resolution and creative thinking.
- Basic understanding of the Federal and Provincial Legislation impacting First Nation Government
- Knowledge of social determinants of health and indigenous social issues
- Knowledge of health care laws and legislation
- Critical Stress Management Training Level 1 & 2 or willing to take
- Applied Suicide Intervention Training.
- Mental Health First Aid Training.
- CPR/First Aid.
- Must have complete up to date immunization records, including 3 full doses of COVID-19 vaccine.
- Valid Ontario Driver's License, Driver's Abstract and own insured, reliable vehicle.
- High level of written and verbal communication skills.
- Demonstrated screening and assessment skills.
- Proficient in computer use: Word, Excel, PowerPoint, Outlook, Access.
- Ability to work effectively in high stress situations and in crisis situations.
- Ability to remain calm and reassuring while intervening appropriately.
- Able to effectively facilitate presentations
- Effective team player and works well with minimal supervision.

Hiring of Indigenous people will be given preference, please self-identify.

***The successful candidates will be required to submit a clear Vulnerable Sector Police Record Check (level 3) as a condition of employment.**

Please submit a cover letter, resume, copies of educational diploma and training certificates, driver's license, driver's abstract and three recent work-related references to:

Human.Resources@cottfn.com

Or drop off at;

320 Chippewa Road, Muncey, ON N0L 1Y0

A full job description is available by contacting the Human Resources Department

NOTE: We thank all candidates for applying; however only those selected for an interview will be contacted. All applications will be screened based on the completeness of the application package and qualifications as listed.

Accommodations are available on request for candidates taking part in all aspects of the selection process.

