

Employment Opportunity: Indigenous Habitat Stewardship Specialist



Application Deadline: January 3, 2025, 11:59 PM

Anticipated Start Date: January 2025

Date Posted: November 19, 2024

Carolinian Canada Coalition (CCC) is a network of leaders growing healthy landscapes for a green future in the Carolinian Zone, Canada's extraordinary far south, in the spirit and practice of reconciliation. We connect ecology, economy and ethics to address ecosystem and climate crises in southern Ontario.

The Indigenous Leadership Pillar (ILP) of Carolinian Canada focuses on creating safe and ethical spaces and building capacity for Indigenous leadership throughout southern Ontario. Through a community-based approach and with a Two-Eyed Seeing lens, the ILP centres Indigenous knowledge and leadership for collective stewardship of the land.

Our cross-sector platforms connect 300 groups, 6,000 volunteers and 37,000 hectares to save local wildlife, water and our way of life; and support 14 UN Sustainable Development Goals.

We live on the traditional territories of many nations including the Anishinaabe, the Haudenosaunee, the Lunaapeew, the Wendat and the Mississauga. We acknowledge the inherent and treaty rights of the Indigenous peoples of Turtle Island including the many, diverse First Nations, Metis and Inuit peoples who live here now. We commit to the teachings the Two Row Wampum and the One Dish One Spoon Wampum; and our duty to reconcile, learn more and create safe spaces for Indigenous and non-Indigenous perspectives to meet and discuss the issues that matter to everyone.

Carolinian Canada Coalition is a Canadian Registered Charity 83559 4722.

Job Description:

We are seeking an **Indigenous Habitat Stewardship Specialist** for a 12-month contract position with the potential to transition to a full-time salaried role contingent upon funding, demonstrated contributions, successful project outcomes and performance.

As Indigenous Habitat Stewardship Specialist for Carolinian Canada Coalition, you will use your skills in land stewardship, collaboration, and communication to help grow healthy landscapes across Traditional Territories together with diverse partners.

The position involves applying Indigenous Knowledge, connecting and assisting Indigenous communities on-site; presenting workshops and talks at diverse events, communities and conferences; planning, reporting and proposal writing.

Compensation: \$55,000 to \$65,000 (12-month contract; full-time equivalent)

Location: Remote office with travel in the Carolinian Zone ecoregion (between Toronto and Windsor)

Duties and Responsibilities:

You will work with the Indigenous Leadership Director to strengthen relationships across the Zone with a focus on:

- Centering Indigenous Leadership within habitat programs through report writing, review
- On-site support and liaison with First Nations and Indigenous groups
- Assist Indigenous Leadership Pillar in strategic planning, implementation, fundraising, reporting
- Co-lead Indigenous Leadership communications strategy
- Support program teams as needed to center Indigenous Leadership
- Strong teamwork for the smooth operations, representation and growth of the organization such as:

- Support the creation of ethical and brave spaces and other EDI initiatives
- Positive relationship-building with a diverse network, board and partners including event advisory teams
- Manage your workplan in collaboration with the team, in a highly organized and efficient manner to manage multiple deadlines and diverse needs
- Support related administrative needs
- Other duties as assigned

Education, Skills, and Experience:

- Working knowledge of Indigenous teachings relevant to this position;
- Knowledge of environmental and habitat topics, including water, wildlife, plants, and soil.
- Proven ability to deal with First Nations in a positive manner;
- Excellent verbal and written communication skills, tact and judgement;
- Comfortable working with students and adults, all ages and abilities, in all weather conditions;
- Excellent interpersonal skills and ability to work in a team environment.
- Life experience, volunteer history, and community leadership highly valued;
- Education and/or experience in Environmental Studies, Indigenous Studies, Ethnobotany or a related environmental field;
- Valid Ontario driver's licence
- Strong organizational and work-planning skills
- Experience in coordinating events /projects / partnerships
- Flexibility to deal with multiple needs in an ever-changing environment
- Strong communication and partnership-building skills
- Ability to work in a virtual workplace – hours are flexible and may fluctuate with some work outside regular business hours
- Personal office space with computer, phone and high speed internet

- Proficiency in using computers and technology and ability to quickly pick up and use new software. CCC makes use of: Microsoft Office, Teams, Onedrive and Sharepoint, Zoom Meetings and Webinars

Equal Employment Opportunities

Individuals who introduce and self-identify as First Nations, Metis or Inuit are strongly encouraged to apply. At CCC we value diversity in our workforce and encourage all qualified candidates to apply, however preferences will be given to qualified, Indigenous applicants.

Carolinian Canada Coalition values diversity and inclusion at the heart of its values. We're proud to be an equal opportunity employer and consider qualified applicants without regard to race, colour, religion, sex, national origin, ancestry, age, genetic information, sexual orientation, gender identity, marital or family status, veteran status, medical condition or disability. We encourage all qualified applicants, including Indigenous peoples, visible minorities, women, persons with disabilities and members of sexual minority groups to apply. A variety of skill levels are invited to apply.

Accommodation

Carolinian Canada Coalition is committed to providing accommodation for applicants with disabilities; please let us know if you require accommodation during the recruitment process.

Application Process

To apply, please send an email by December 15, 2024, 11:59 PM with the subject line “ILP2024” to jobs@carolinian.org and attach your cover letter and resumé. Please ensure you include your name and contact information in the email.

Applications will be kept on file for six (6) months.

We thank all candidates for their application; only those chosen for an interview will receive a reply.

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