



CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION

EMPLOYMENT OPPORTUNITY - PREVENTION SERVICE WORKER - FULL TIME

PROGRAM AREA: CHILD AND FAMILY SERVICES
POSITION TITLE: PREVENTION SERVICE WORKER – FULL TIME
REPORTING PROTOCOL: REPORTS TO THE CFS MANAGER OR DESIGNATE

POSITION SUMMARY: The CFS Prevention Service Worker is responsible for delivering comprehensive prevention services to individuals and families within the Kettle and Stony Point First Nation. This role involves assessing needs, developing prevention plans, facilitating access to resources, and promoting overall community well-being. The Prevention Service Worker plays a critical role in preventing crises and enhancing the quality of life for community members through culturally appropriate and effective interventions.

EDUCATION / PROFESSIONAL REQUIREMENTS:

- Diploma / Degree in Social Services or Human Services field or a combination of education and experience may be considered.
- Registered and in good standing with a relevant professional regulatory body (e.g., Ontario College of Social Workers and Social Service Workers) is an asset.
- 2-year experience of working in the social field, preferably with First Nation families.
- Current First Aid/CPR certification
- A Vulnerable Section CPIC (Criminal records check) is required to be submitted and updated as required.
- Must possess a current and valid Driver's License and dependable vehicle.

ABILITIES REQUIRED:

- Strong assessment and case management skills, with the ability to create and implement effective prevention plans.
- Excellent communication and interpersonal skills, with the ability to engage and build rapport with clients, families, and community members.
- Must have excellent communication skills, oral and written.
- Ability to work collaboratively with a multidisciplinary team and external partners.
- Strong organizational and time management skills, with the ability to manage multiple cases and tasks efficiently.
- Proficient in the use of computer applications, including word processing, database management, and electronic case management systems.
- Must be punctual and maintain good attendance.
- Must be a good Team player.
- Demonstrated ability to provide leadership in sharing, counsel and guidance.
- Demonstrate ability to form helping relationships with children and families.
- Demonstrate ability to work in stressful situations.
- Demonstrate ability to work effectively within a circle and to provide leadership in circle.
- Ability to work as a team, together with colleagues and other services helpers.
- Knowledge of community resources.
- Ensure a high degree of professionalism, confidentiality, conduct and appropriate dress.
- Demonstrated proficiency in recording and documentation.

PREFERENTIAL HIRING REQUIREMENTS:

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. candidates who qualify for preferential consideration can self-identify themselves in their cover letter.
- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check.
- Successful applicant must provide a copy of their Diploma and other related certificates
- Applicants must consent to a full background check upon hiring.

**PLEASE SUBMIT YOUR COVER LETTER AND DETAILED RESUME
BY CLOSING DATE – NOVEMBER 6TH, 2025 AT 4PM**

**TO: Chippewas of Kettle & Stony Point First Nation,
ATTN: HR – Prevention Service Worker
Email to: hr.assistant@kettlepoint.org**

**Mail to: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1
Fax: 519-786-2108**

A full Job Description is available: contact the HR assistant at hr.assistant@kettlepoint.org Interviews will be scheduled shortly after the closing date. ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT