

# ONEIDA NATION OF THE THAMES

ONEIDA ADMINISTRATION OFFICE  
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## JOB POSTING

**Position:** Educational Assistant  
**Term:** One-year contract with potential to transition to permanent full-time  
**Department:** Standing Stone School  
**Division:** Life Long Learning  
**Salary:** Competitive salary range  
**Hours:** 35 hours per week, Monday to Friday, 8:30a.m. to 4:00p.m.

**Posting Date: November 18, 2025**

**Closing Date: December 2, 2025, at 4:30p.m.**

### **JOB SUMMARY:**

Oneida Nation of the Thames is a First Nations Settlement located near the City of London, Ontario. Standing Stone School offers FDK through Grade 6 programming for approximately 190 students.

Reporting to the Principal of Standing Stone School, the **Educational Assistant** will provide one-on-one or group educational, socio-emotional, or mental health supports. The Educational Assistant will also assist in application of specialized environments and learning strategies for those students requiring varying levels of additional support.

All assignments are based on student needs, including daily supervision schedules. Educational Assistant positions may rotate through the school to meet the needs of students in multiple groupings and in a variety of grade levels.

### **QUALIFICATIONS:**

1. A College Diploma in Early Childhood Education, Educational Assistant, Child and Youth Care, Developmental Services, Social Services, or a related program; **or**
2. A University Degree in Child Development, Sociology, Psychology, or a related discipline.
3. Significant related work experience and/or specialized training specific to the needs of the identified student(s), such as sign language, applied behaviour analysis, or Indigenous land-based learning strategies.
4. Must be able to perform the essential physical duties of the position which may include toileting, lifting, transferring and personal care.

### **MANDATORY DOCUMENTATION WITH APPLICATION:**

1. A cover letter addressing the qualifications listed above **must** be included with your application.
2. Resume.

### **REQUIREMENTS PRIOR TO STARTING EMPLOYMENT:**

1. The successful candidate must submit a recent Vulnerable Sector Check (completed within a 30-day timeframe), **at their own expense**.
2. The successful candidate must submit a copy of applicable educational qualifications (certificates, diplomas, degrees, etc.).

**Submit all mandatory documentation to [hr.recruitment@oneida.on.ca](mailto:hr.recruitment@oneida.on.ca).**

- Late applications will not be accepted.
- All applications will be screened according to the above qualifications, including a full and complete application as requested.
- **Only those selected for interview will be contacted.**
- A registered member of a First Nation as per Section 16(1) of the Human Rights Act, is preferred.
- Oneida Nation is committed to workplace diversity and provides accommodations to applicants with disabilities throughout our hiring process. If you require accommodations, please contact Human Resources.

**To request a full job profile, contact the Human Resources Department at 519-652-3244 ext. 827 or by email [hr.recruitment@oneida.on.ca](mailto:hr.recruitment@oneida.on.ca).**