



CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION

EMPLOYMENT OPPORTUNITY

MEDICAL TRANSPORTATION DRIVER - ON CALL CASUAL

PROGRAM AREA: HEALTH SERVICES
POSITION TITLE: MEDICAL TRANSPORTATION DRIVER (ON CALL CASUAL)
REPORTING PROTOCOL: REPORTS DIRECTLY TO THE HEALTH DIRECTOR OR DESIGNATE

POSITION SUMMARY: The Medical Transportation Driver, under the direction of the Health Director or designate, will primarily be responsible for providing ground transportation for community members to and from their scheduled medical appointments throughout southwestern Ontario including Sarnia, London, and Windsor. The Driver will ensure that all transportation forms will be billed appropriately including securing accurate information and fully completed verification data slips from all medical services providers as may be required by Health Canada. This role will respect and protect the rights of clients, including but not limited to their right to independence, autonomy, and self-determination and their right to privacy and dignity. Vehicle safety including vehicle inspections, health and safety cleaning protocols, and safe operating/driving practices in all weather conditions are necessary and important aspects of this role.

EDUCATION/PROFESSIONAL REQUIREMENTS:

- Grade 12 or equivalent required as a minimum
- Must have a good driving record with at least 3 years of driving experience in various environments and under various weather conditions.
- Class G Driver's License in good standing is mandatory.
- Ability to deal pleasantly and effectively with community members, in potentially volatile and emotionally charged situations
- Ability to maintain positive professional boundaries without imposing personal judgments and expectations on individuals and families
- Ability to effectively communicate both verbally and in writing
- Ability to work individually as well as part of a team
- Knowledge of safe patient lifting/handling techniques
- Valid first aid or CPR certification

PREFERENTIAL HIRING REQUIREMENTS:

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.
- Successful applicant must provide a current CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates.
- Applicants must consent to a full background check upon hiring.

PLEASE SUBMIT YOUR COVER LETTER AND DETAILED RESUME
BY CLOSING DATE – February 2nd, 2025, AT 4PM

TO: Chippewas of Kettle & Stony Point First Nation,
ATTN: HR – On Call Medical Transportation Driver
Email to: hr.assistant@kettlepoint.org

A full Job Description is available: contact the HR assistant at hr.assistant@kettlepoint.org Interviews will be scheduled shortly after the closing date. ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT