

ONEIDA NATION OF THE THAMES

ONEIDA ADMINISTRATION OFFICE
2212 ELM AVENUE, RR #2
SOUTHWOLD, ONTARIO
N0L 2G0



TELEPHONE: (519) 652-3244

FAX: (519) 652-2930

JOB POSTING

Position: Child and Family Services Manager
Term: Permanent Full-Time
Department: Child and Family Services
Division: Community and Social Services
Salary: Competitive salary range
Hours: 40 hours per week, Monday to Friday, 8:30a.m. to 4:30p.m., must be flexible to align work schedule with program requirements which may include some evenings, weekends, and statutory holidays

Posting Date: January 16, 2026

Closing Date: January 30, 2026, at 4:30p.m.

JOB SUMMARY:

The **Child and Family Services Manager** provides leadership and oversight for Prevention, Family Support, Customary Care, and Youth Services/Post-Majority Care programs serving Oneida Nation of the Thames members and the surrounding community. This role ensures programs are delivered effectively, meet legislative and funding requirements, and reflect culturally grounded, prevention-focused practices.

The Child and Family Services Manager oversees program planning, evaluation, and reporting; supports and mentors supervisors and staff; and manages budgets and resources to ensure sustainable service delivery. The position works closely with internal teams and community partners to maintain coordinated, family-centered services that promote safe, nurturing environments and positive outcomes for children, youth, and families.

EDUCATION:

1. A Bachelor's degree in Social Work, Child and Family Studies, Psychology, Sociology, or a related discipline is preferred.
2. Candidates with a post-secondary diploma in Social Service Worker, Human Services, or a related field, combined with substantial relevant experience, may also be considered.
3. Additional training in child welfare, family support, trauma-informed care, and leadership or management is considered a strong asset.

EXPERIENCE:

1. A minimum of three (3) to five (5) years of progressive leadership experience supervising and managing staff, including team coordination, coaching, performance management, and staff development.
2. Demonstrated experience within child and family services, social work, or community-based programs.
3. Demonstrated experience in program development, implementation, and evaluation.
4. Experience with case management and complex client needs is preferred.
5. A valid Class "G" Ontario driver's license is required and use of company vehicle required.

MANDATORY DOCUMENTATION WITH APPLICATION:

1. A cover letter addressing the qualifications listed above **must** be included with your application.
2. Resume.

REQUIREMENTS PRIOR TO STARTING EMPLOYMENT:

1. The successful candidate must submit a Vulnerable Sector Check (completed within a 30-day timeframe), **at their own expense**.
2. The successful candidate must submit a copy of valid Class "G" driver's license and a driver abstract (completed within a 30-day timeframe), **at their own expense**.
3. The successful candidate must submit a copy of applicable educational qualifications (certificates, diplomas, degrees, etc.).

Submit all mandatory documentation to hr.recruitment@oneida.on.ca.

- Late applications will not be accepted.
- All applications will be screened according to the above qualifications, including a full and complete application as requested.
- **Only those selected for interviews will be contacted.**
- A registered member of a First Nation as per Section 16(1) of the Human Rights Act, is preferred.
- Oneida Nation is committed to workplace diversity and provides accommodations to applicants with disabilities throughout our hiring process. If you require accommodations, please contact Human Resources.

To request a full job profile, contact the Human Resources Department at 519-652-3244 ext. 827 or by email hr.recruitment@oneida.on.ca.